

# INDIAN INSTITUTE OF MANAGEMENT KASHIPUR

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THE QUOTATION MUST BE SENT IN A SEALED COVER  
SUPERSCRIBED WITH OUR REFERENCE NO. & DUE DATE  
OF OPENING FAILING WHICH THE QUOTATION WILL BE  
RENDERED INVALID

NIQ NO. IIMKPV/2018/CG/

**DATE: 31/01/2018**

To, \_\_\_\_\_

**DUE DATE: 25/02/2018**

## NOTICE INVITING QUOTATION FOR CONVOCATION GOWN ON RENT BASIS

Sir,

Please send your quotation against each of the following items to the undersigned in a sealed cover super scribed with our Reference no. & Due date of opening:-

S.No	Description	Quantity	Amount
1	Student Gown (PGP) :Black Silken Gown Blue Hood and Cap	175	
2	Student Gown (EPGP) : Black Silken Gown Red Hood and Cap	30	
3	Faculty Gown: Black Silken Gown Golden Hood and Cap	33	
4	BoG Gown : Maroon Velvet Gown , Golden Hood and Cap	16	
5	Dean/PGP Chair/EPGP Chair: Maroon Velvet Gown , Golden Hood and Cap	2	
6	For Director & Chairman BoG: Maroon Velvet Gown with Zari Golden Hood and Cap	2	

The quotation will be received by the office of the undersigned up to 3.00 p.m dated 25/02/2018. Quotation received later than 3.00 p.m. on due date are liable to be ignored.

Note: (1) The terms & Conditions for submitting the quotation are given in the next page which must be carefully read while submitting the quotations.

(2) The quotation will be opened by the PC constituted by the competent authority at 3:30PM.

Ravi Gupta

Administrative Officer  
IIM Kashipur

Mobile : 9759588803

## TERMS & CONDITIONS TOWARDS SUBMISSION OF QUOTATION

- 1) **Delivery:** The rates quoted must be for free delivery/F.O.R. IIM Kashipur after allowing the discount, if any.
- 2) **Terms of Payment:** Normally payment will be made within 30 days after receipt of goods in sound condition through RTGS.
- 3) **Takes & Rates:** The price quoted should be inclusive of all Taxes and quoted both in figures and words.
- 4) **Institute Rights:** Institute reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing the quantities is also lies with the Institute.
- 5) **Correspondence:** No Correspondence regarding acceptance / rejection of quotation (s) will be entertained.
- 6) **Samples:** Photographs of samples where asked for should invariably be made available and sent along with the quotation.
- 7) **Methods of submission of Quotation:** Quotation should be sent in a sealed cover marked at the top “ NIQ Reference No..... AND DUE DATE’ otherwise these will not be considered.
- 8) **Discounts / Rebates:** Special discount / rebate wherever admissible keeping in view that the supplies are being made for Educational purpose in respect of Public Institution of National importance may please be indicated.
- 9) **PAN / TIN/ GSTIN Number:** All vendors should provide their PAN and TIN/GSTIN number without which, quotation will be rejected.
- 10) **Rejection:** Quotation not conforming to the set procedure as above will rejected.