



Indian Institute of Management Kashipur

No. 12/IIMK/Tender/2016-17

Date: 21.02.2017

Tenders are invited for hiring and fixing of tentage materials (Pandal for Convocation Ceremony at new campus) on 25th March' 2017 including the Pre-convocation event at Auditorium & Hostel No.1 on 24th March'2017. The last date for receipt of quotations is 07.03.2016 upto 3.00 PM . The quotations will be opened on the same day at 3.30 PM.

Sl No.	Description of Items	Qty	Amount
I	Hiring and Fixing of superior quality material for Convocation at New Campus Kundeshwari on 25 Mar 2017 as per the direction of the Convocation Site Committee members including all transportation, loading, unloading, dismantling, labour & material etc. for proper completion of work in all respect with the following requirement		
1	Pandal and Water proof Stage Pillarless (Pandal- 40 Mtr Diameter + Stage- 25 Mtr X 10 Mtr, + Side wall)		one job
2	800 Cushion Chair Single type (600 For Pandal + 200 For Dinning & SRES)		
3	Carpet for entire Pandal Area		
4	Complete PA System with Mixer Liner, cordless mike-2nos, Podium with fixed mikes-2nos.		
5	50 Executive Chairs and 4 Tables for stage		
6	2 LED Screen 10x8 Ft with Video camera		
7	2 Gate complete with flex printed Banner in metallic frame		
8	200 Flags (Large Size) of different/multi colours		
9	DG Set 62 KVA with Diesel (Silent type)		
10	5 Chemical/ Mobile Toilet		
11	2 Tower AC with noiseless fans - 3 Ton for stage		
12	Flower Decoration for Stage as required basis		
13	Ceiling Fan/ Pedestal fan for entire Pandal and Dining Hall		
14	Table & chair for Dinning Hall (600 People)		
15	Small Pandal For Kids near main Pandal.		

16	Carpet on Procession pathway (from Hostel to Pandal=125 M & from Pandal to Dinning =175 M)		
17	Indicators/ boards with flex printing for seating plan inside pandal & banners/signboard for parking, directions etc. outside pandal.		
18	Sofa with central table – 10 Nos.		
19	Background banner/screen for stage (with metallic frame)		
20	Ramp or steps for procession		
II	Fixing of necessary Tentage at Hostel No. 1 for Pre Convocation on 24th March' 2017		
1	Sidewall (60x90 ft) + (30x20 Ft)		
2	Food Counter with Canopy		
3	16 Round Table Complete (with Chair and Apron Cloth)		
4	Complete Lighting with Chinese Jhallar with LED Light		
5	20 Air circulator Fan		
6	50" LCD display with USB, VGA and HDMI ports.		
7	Carpet 9500 Sqft (Pandal 6000 Sqft + 3500 Sqft on Road from Entry to Pandal)		
8	DG Set 62 KVA with Diesel (Silent Type)		
9	100 Additional Chair for Dinning area		

Terms and Conditions of Quotation

- Each quotation is to be sent in an envelope which should be SEALED, super-scribed "Quotation for Tentage Works at New Campus & Hostel No.1" with Reference No.and date.....addressed to the Director, Indian Institute of Management, 5Kms Stone, Bazpur Road, District- Udham Singh Nagar, Kashipur-244713.
- The bidder have to deposit Earnest Money (EMD) for Rs 15,000/- along with quotation in the form of bank draft in favour of Director, IIM Kashipur payable at Kashipur. EMD will be refunded after satisfactory completion of the job.
- The bidder finally selected have to deposit a Performance Gurantee of 10% of amount of work allotted within three days of receiving the workorder in the form of DD.
- The Quotations should either be sent by post or may be dropped in tender box at Security Room, IIM Campus, Kashipur.
- The quotations must be submitted with a covering letter, quoting rates on in words & figures separately.
- All the works shall be completed by the end of 20th March'2017.

7. Quotation received after the due date shall not be entertained.
8. The contractor must have the PAN, TIN.
9. The rates quoted by the contractor should be based on site inspection.
10. Payment will be made after satisfactory completion of job. If the work is not completed satisfactory, IIM will impose a penalty of 10 % or forfeit the Performance Guarantee.
11. All the taxes will be deducted/paid as per prevailing rules of Government of India.
12. There is no provision of advance payment.
13. Bidder must have experience of similar work and submit proof of experience.
14. The cost of tender document is Rs 1000/-.
15. All disputes arising out of the quotation will fall under jurisdiction of Kashipur court.

Copy Forwarded to:

Authorized Signatory
IIM Kashipur